



"2025, Año de la Innovación y el Fortalecimiento Educativo".

Tamazunchale, S.L.P., **17 de diciembre de 2025**  
Oficio No. DGE/562/2025

**LUIS GARCÍA DUARTE**  
**JEFE DEL DEPARTAMENTO DE DIFUSIÓN Y CONCERTACIÓN**  
**PRESENTE**

Alimentos  
café  
T.M.E.

Sirve este medio para comunicar a usted que ha sido designado/a para llevar a cabo la comisión que enseguida se detalla con los siguientes objetivos y trabajos a desempeñar:

Asistir el 15 de diciembre a las 09:30 horas a la reunión previa para ver detalles del evento de la Feria de Universidades Interactiva (FUNI 2026), convocada por la Dirección de Educación Media Superior y Superior de la SEGE, la cual se llevará a cabo en la sala AS2 del edificio ASA de la Universidad Politécnica de San Luis Potosí, sito en Calle Urbano Villalón No. 500, Col. La Ladrillera, San Luis Potosí, S.L.P.

Lugar de la comisión  
Universidad Politécnica de San Luis Potosí, sito en Calle Urbano Villalón No. 500, Col. La Ladrillera, San Luis Potosí, S.L.P.

Fecha de la comisión

De			Al			Número de días	Horario
Día	Mes	Año	Día	Mes	Año		
14	12	2025	15	12	2025	02	Salida: 14/12/2025 a las 05:00 horas. Regreso: 15/12/2025 a las 23:59 horas.

Medio de transporte solicitado (marque con una X)

OFICIAL	PARTICULAR	TRANSPORTE PÚBLICO	X	AÉREO	NO REQUERIDO
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Observaciones:  
Se le asignará recurso para viáticos del Proyecto de: Gestión y Representación Institucional; por lo que, al término de su comisión dentro de los tres días hábiles siguientes deberá realizar la comprobación de viáticos y entregar el informe correspondiente.

**ATENTAMENTE**

Excelencia en Educación Tecnológica®  
"La ciencia y la tecnología para la liberación de la humanidad..."

**JOSÉ MARTÍN TELLO GUERRERO**  
**DIRECTOR DE PLANEACIÓN Y VINCULACIÓN**



SECRETARÍA DE EDUCACIÓN DE GOBIERNO DEL ESTADO DE SAN LUIS POTOSÍ INSTITUTO TECNOLÓGICO SUPERIOR DE TAMAZUNCHALE, S.L.P.

Recibió

**LUIS GARCÍA DUARTE**  
**JEFE DEL DEPARTAMENTO DE DIFUSIÓN Y CONCERTACIÓN**

Ccp. Departamento de Personal.  
Ccp. Departamento de Recursos Financieros.  
JMO/mcms\*



**2025**  
Año de  
**La Mujer Indígena**



FECHA DE ASIGNACIÓN  
12 de diciembre de 2025

**REQUISICIÓN, ASIGNACIÓN Y COMPROBACIÓN DE VIÁTICOS**

NOMBRE DEL COMISIONADO: **LUIS GARCÍA DUARTE**

PROYECTO: **GESTIÓN Y REPRESENTACIÓN INSTITUCIONAL**

LUGAR DONDE SE USA LA COMISIÓN: **SAN LUIS POTOSÍ**

FUENTE DE FINANCIAMIENTO: **Federal**

PERÍODO DE LA COMISIÓN:

DEL: 14 de diciembre de 2025 AL: 15 de diciembre de 2025

DETALLE DE VIÁTICOS				
PARTIDA	CONCEPTO	MONTO ASIGNADO (PARA SER LLENADO POR RECURSOS FINANCIEROS)	DAOS ESTRUCTURADOS (PARA SER LLENADO POR EL COMISIONADO)	FOLIO DE FACTURAS RECIBIDAS
275	HOSPEDAJE	\$ -		
275	ALIMENTACIÓN	\$ 1,500.00	639	
275	COMBUSTIBLE	\$ -		
275	PEAJES	\$ -		
372	BOLETO DE TRANSPORTE	\$ 2,200.00	2,102	
372	TAXIS	\$ 500.00	500	
TOTALES:		\$ 4,200.00	3,241.00	
DIFERENCIA				
		TRANSFERENCIA O DEPÓSITO EN CUENTA	PARA DESCONTAR EN RÓMENA	
		959.00		

ASIGNACIÓN DE COMBUSTIBLE PARA VEHÍCULO OFICIAL (PARA SER LLENADO POR EL DEPARTAMENTO DE RECURSOS MATERIALES)

VEHÍCULO:	COMBUSTIBLE Y KILOMETRAJE	FM INICIAL	FM FINAL
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FORMA: JEFE DEL DEPARTAMENTO DE RECURSOS MATERIALES

 ASIGNA VIÁTICOS JEFE DEL DEPARTAMENTO DE RECURSOS FINANCIEROS	 VALIDACIÓN PRESUPUESTAL JEFE DEL DEPARTAMENTO DE PLANEACIÓN Y PROGRAMACIÓN Fecha: 12/11/25	 RECIBE VIÁTICOS NOMBRE Y FIRMA DEL COMISIONADO	 RECIBE COMPROBACIÓN 12/16/2025 DEPARTAMENTO DE RECURSOS FINANCIEROS RESPONSABLE DE LA OFICINA DE EMISOR <b>RECIBIDO</b>
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Transportes  
**VENCEDOR**

Folio Fiscal

96046A48-3020-48C1-AE92-9C2A787B4890

Tipo Comprobante

Fecha Emisión

Ingreso

Dec 16 2025 10:49AM

Lugar Expedición

Régimen Fiscal

78377

624 - Coordinados

Serie

Folio

ANP

1391801

TVE490503QK2

TRANSPORTES VENCEDOR

Receptor

ITS980917JF3

INSTITUTO TECNOLOGICO SUPERIOR DE TAMAZUNCHALE SLP

Uso CFDI: G03 - Gastos en general

Domicilio Fiscal: 79987

Exportación: 01 - No aplica

Método Pago: PUE - Pago en una sola exhibición

Régimen Fiscal: 603 - Personas Morales con Fines no Lucrativos

Forma Pago: 01 EFECTIVO

CLAVE	IDENTIFICADOR	DESCRIPCIÓN	CANTIDAD	UNIDAD	P. UNITARIO	DESCUENTO	IVA	IMPORTE
78111802	BOLETO(S) FACTURADO DE SERVICIO FORANEO DE TAMAZUNCHALE-SAN LUIS POTOSI Fecha Vige 14/12/2025 No. Boleto 5301706671P1A140799	Servicios de buses con horarios programados	1	E48	\$906.00	\$0.00	\$144.97	\$906.03

Un Mil Cincuenta y Un Pesos 00/100 MN

Subtotal

906.03

Descuento

0.00

Iva (16%)

144.97

**TOTAL**

**1051.00**

Moneda: MXN

Tipo Cambio: 0.00

Cadena original del complemento de certificación digital del SAT:

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Folio Fiscal: 96046A48-3020-48C1-AE92-9C2A787B4890

Certificado Emisor: 0000100000707898607

Sello Digital SAT:

Certificado SAT: 0000100000705928441

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OPERADORA COMERCIAL API

OCA150224QK0

RegimenFiscal: 601

Domicilio Fiscal:  
Blvd. Hilaro Medina S/N  
Los Gavilanes, León  
Guanajuato, Código Postal: 37266



COMPROBANTE FISCAL DIGITAL INTERNET

FACTURA

Folio Fiscal: 01c43b2e-4e7d-4209-8515-da2ba27223e6  
N° de Serie del Cert. del SAT: 00001000000710582077  
Fecha y hora de certificación: 16/12/2025 09:02:27a. m.  
Tipo de Comprobante: I

LUGAR Y FECHA DE EMISION

México, 16 de Diciembre de 2025 09:02:24 a.m.

N° Certificado: 00001000000714637038  
Serie y folio interno: BXP4M0 - 18551  
Lugar de Expedición: 78991  
Exportador: 01

Datos del Cliente:

Nombre: INSTITUTO TECNOLOGICO SUPERIOR DE TAMAZUNCHALE SLP  
R.F.C.: ITS980917JF3  
Calle: KM 6.5 CARRETERA TAMAZUNCHALE-SAN MARTIN SN NA  
Colonia: OTRA NO ESPECIFICADA EN EL CATALOGO  
Localidad: ACHQUICO Regimen Fiscal: 601  
C.P.: 79987 Domicilio Fiscal: 79987

Uso CFDI: G03  
No. Reg. Trib.:  
Moneda: M001  
Del. (Mun.): TAMAZUNCHALE  
Estado: SLP  
País: MEX

Cantidad	Descripción	Código prod. interno	Código unidad	Unidad	Código imp.	Valor Unitario	Importe
1	Consumo del ticket 43651988122612 con fecha de expedición 15/12/2025.	80101501	E48	EA	02	124.14	124.14

Medio de pago: PUE Pago en una sola exhibición  
Forma de pago: 04 Tarjeta de crédito

Numero de Ticket: 43651988122612

Importe con Letra : (Ciento cuarenta y cuatro pesos 00/100 M.N.)

Sub Total	124.14
I.V.A. 0.16	19.88
Total	144.00

Sello digital del CFDI

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Sello del SAT

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Cadena original del complemento de certificación digital del SAT

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AZ3vvFvWvWNS5vdWMyf8m54cpVW3Q||=|00001000000710582077|



# Gracias por usar Uber, Luis

Esperamos que hayas disfrutado tu viaje de esta mañana.

**Total** **MXN 109.39**

- Tarifa del viaje **MXN 140.60**
- Contribución gubernamental 15% **MXN 18.9**
- Cuota de solicitud **MXN 5.47**
- Descuentos y ajustes **-MXN 38.27**

**Pagos**  
PayPal - [luigadiaz@bimil.com](mailto:luigadiaz@bimil.com)  
**MXN 109.39**

## Detalles del viaje



**8:31 a.m.**  
Procedimiento de embarque del vuelo a San José, Costa Rica  
Calle 100, San José, Costa Rica

**8:33 a.m.**  
Desembarco en el Aeropuerto Juan José  
Calle 100, San José, Costa Rica

Viajaste con **JOSE NICOLAS** **4.93** ★



¡Todos tus viajes están asegurados por AAA.

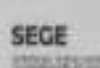
¿Quieres revisar tu historial de viajes?

Conoce más.

Mis viajes



8957



### INFORME DE GASTOS SIN COMPROBANTE FISCAL

FECHA DE ELABORACION: 15/12/2025

NOMBRE: Luis Garcia Duarte  
PUESTO: jefe de Difusión y Concertación

POR LAS ACTIVIDADES DE LA COMISIÓN A:

DURANTE LOS DÍAS DEL 14/12/2025 AL 15/12/2025

#### GASTOS SIN COMPROBANTES

CONCEPTO	IMPORTE	OBSERVACIONES*
Taxi	60.00	14/12/25 Domichko - Central Tuz
Alimento	120.00	14/12/25 Lunch - Central
Taxi	103.00	U. Politécnica - Central S.L.P.
Taxi	70.00	Central Tuz - Domichko
Alimento	150.00	Cenida Expando sin factura.
TOTAL	503.00	

\* INDICAR LOS MOTIVOS POR LOS CUALES NO SE OBTUVO EL COMPROBANTE FISCAL

ENTREGA:

AUTORIZA:

RECIBE: